Assessment form submitted by Yildirim Beyazit İlkokulu for YILDIRIM BEYAZIT IİLKOKULU - 10.03.2024 @ 22:28:53

Infrastructure

Technical security

Question: Is the school system protected by a firewall?

> **Answer:** Yes.

Question: Are existing ICT services regularly reviewed, updated and removed if no longer in use?

> **Answer:** Yes, this is part of the job description of the ICT coordinator.

Question: Are all of your school computers virus-protected?

> **Answer:** Yes, all school computers are virus-protected.

Pupil and staff access to technology

Question: Are mobile phones and other digital devices allowed in school?

> **Answer:** Some teachers allow mobile phones to be used in class as part of the class activity, due to the potential learning benefits mobile phones and digital devices can bring to the classroom.

Data protection

Question: How are staff and pupil passwords generated for access to your school system?

> **Answer:** New users are given a standard password and asked to generate their own password on their first access.

Question: Do you have separated learning and administration environments in your school?

> **Answer:** Yes, we have separated learning and administration environments.

Question: How is pupil data protected when it is taken 'off site' or being sent by email?

> **Answer:** Our email system is protected with passwords and firewalls, and we have rules in place about the transfer of pupil data.

Software licensing

Question: Has the school set a realistic budget for the software needs?

> **Answer:** Yes.

Question: Does someone have overall responsibility for licensing agreements?

> **Answer:** Yes.

IT Management

Question: Are teachers and pupils allowed to install software to computers that are school property?
> **Answer:** Yes.

Policy

Acceptable Use Policy (AUP)

Question: How do you ensure the school policies are up to date?
> **Answer:** When changes are put into place at school that impact the policy, they are updated immediately.

Question: Does the school have a policy on the use of mobile devices / mobile phones?
> **Answer:** Yes.

Reporting and Incident-Handling

Question: Does the school take any responsibility for any online incidents that happen outside the school?
> **Answer:** Yes, and all staff, pupils and parents understand this.

Question: Are incidents of cyberbullying logged centrally?
> **Answer:** Yes, we log incidents and also record them via the eSafety Label incident handling form.

Question: Is there a procedure for dealing with material that could potentially be illegal?
> **Answer:** Yes.

Staff policy

Question: Do you inform teachers about the risks that come with potentially non-secured devices, such as smartphones?
> **Answer:** Yes, they are clearly formulated in the School Policy and discussed in regular intervals.

Question: Is there a School Policy that states how staff should behave online?
> **Answer:** Yes, we have regularly updated guidelines clearly laid out in the School Policy on this.

Pupil practice/behaviour

Question: Does your school have a policy that states how pupils should communicate electronically at school?
> **Answer:** Yes, these are defined in the AUP and taught to pupils across the curriculum.

Question: Is there a school wide hierarchy of positive and negative consequences to address pupils' online behaviour?
> **Answer:** Yes and this is clearly understood by all and applied consistently throughout the school.

School presence online

Question: Is someone responsible for checking the online reputation of the school regularly?

> **Answer:** Yes.

Practice

Management of eSafety eSafety in the curriculum

Question: Are legal consequences of online actions discussed with pupils? Topics would include terms and conditions, online payments, copyright.

> **Answer:** Yes, in all grades.

Question: Do you include sexting and the school's approach to it in your child protection policy?

> **Answer:** Yes, sexting is referenced in the child protection policy and there are clear guidelines on how to deal with incidents.

Extra curricular activities

Question: Do pupils do peer mentoring about eSafety?

> **Answer:** Yes, on a regular basis.

Question: Does your school celebrate 'Safer Internet Day'?

> **Answer:** Yes, the whole school celebrates 'SID'.

Sources of support

Question: Are other school services involved in eSafety issues (e.g. counsellors, psychologists, school nurse)?

> **Answer:** Yes, we have a lot of support from them.

Question: Do pupils have a means to address a trusted adult in confidence if an online incident occurs outside the school?

> **Answer:** Yes, the school counselor is knowledgeable in eSafety issues.

Question: Does the school provide eSafety support for parents?

> **Answer:** Yes, regularly.

Staff training

Question: Can teachers organise a training themselves if they have expert knowledge they would like to share with their colleagues?

> **Answer:** Yes, our school encourages knowledge exchange between staff members. There is also an online community which staff members use.

Question: Are teachers aware about the technology that pupils spend their freetime with?

> **Answer:** Yes, this is part of the training and/or information package provided to teachers.

Question: Do all staff receive regular training on eSafety issues?

> **Answer:** Yes, all staff receive regular training on eSafety.